



Wednesday, 20 de September de 2017

# Norms for publication

1.- “**Imago Temporis. Medium Aevum**” accepts proposals for the publication of completely original texts.

2.- The proposed texts must be sent by e-mail to: **imago.temporis@historia.udl.cat** [mailto:imago.temporis@historia.udl.cat ]

3.- Article-processing charges: the publication costs are covered by the journal, so authors do not need to pay an article-processing charge.

4.- The articles must be presented in computerised format, preferably in MS-Word. The text must be between 40,000 and 90,000 characters.

5.- The cover page should carry only the title of the article and the author’s name, institutional affiliation, postal and e-mail addresses, and phone number.

6.- All articles must be accompanied by a summary of 100-120 word (abstract) and five key words.

7.- All texts received will be submitted to anonymous evaluation by two experts in the subject. In accordance with the latter’s written reports, the journal may reject these articles or submit any observations that are considered scientifically apt to the authors.

8.- To facilitate the exchange of ideas, the articles shall be published in English, given that this is the common language of the international scientific community. At the same time, the original version of those texts written in another language shall also be included.

9.- When articles are divided into chapters, all subdivisions should be indicated by the numerical series (1, 1.1, 1.2, 1.3, 2, 2.1, 2.2, 2.3...). The second level title must be in italics.

10.- Citations over three lines in length must have a blank line above and below, be written in a smaller font size and with be indented 1.5 cm front the left margin.

11.- Citations in the same language as the text should not be written in italics but between quotation marks. The citation must reproduce the original text in its language, and in the footnote must be included the translation in English before the bibliographical reference.

12.- All notes must be at the foot of the page and with the note numbers in the text in superscript after the punctuation marks.

13.- Citations included in the footnotes must comply with the following norms:

- **A book:** Author last name, first name. *Book title*. Place of publication: Publisher, Year of publication: volume, pages.

Connel, William J. *La città dei crucci. Fazioni e clienteli in uno stato reppubblicano del ‘400*. Florence: Nuova Toscana editrice, 2000: 24-25.

Bisson, Thomas N. *Fiscal accounts of Catalonia under the early count-kings (1151-1213)*. Berkeley-Los Angeles-London: University of California Press, 1984: I, 125-129.

- **A chapter in a book:** Author last name, first name. “Chapter of the book”, *Book title*, editor of the publication. Place of publication: Publisher, Year of publication: pages.



Leroy, Beatrice. "Les juifs convertis dans les villes de Castille au XVe siècle", *La ville au Moyen Âge*, Noël Coulete, Olivier Guyotjeannin, dirs. Paris: Éditions du CTHS, 1998: 365-378.

Cursente, Benoît. "Les montagnes des médiévistes", *Montaignes médiévales. XXXIV Congrès de la Société des historiens médiévistes de l'Enseignement supérieur public (Chambéry, 23-25 mai 2003)*. Paris: Publications de la Sorbonne, 2004: 415-433.

- **An edition of a collective publication:** Editor last name, first name, ed/eds. *Title*. Place: Publisher, date of publication: pages if needed.

Crouzet-Pavan, Élisabeth; Lecuppre-Desjardin, Élodie, eds. *Villes de Flandre et d'Italie (XIII<sup>e</sup>-XVI<sup>e</sup> siècle). Les enseignements d'une comparaison*. Turnhout: Brepols, 2008.

Doubleday, Simon; Gómez, Miguel, eds. "On (de)commemoration: rethinking the battle of Las Navas de Tolosa". *Journal of Medieval Iberian Studies*, 4/1 (2012): 1-134

- **A critical edition:** Author last name, first name if it is. *Title*, editor's name. Place: Publisher, date of publication: pages.

*Homilies d'Organyà*, ed. Joan Coromines. Barcelona: Fundació Revista de Catalunya, 1989: 38-40.

Troyes, Chrétien de. *Le chevalier de la charrette*, ed. Catherine Croizy-Naquet. Paris: Honoré Champion, 2006: 70.

*Col·lecció diplomàtica de la casa del Temple de Barberà (945-1212)*, ed. Josep Maria Sans i Travé. Barcelona: Departament de Justícia de la Generalitat de Catalunya, 1997: 109 (doc. 33).

- **An encyclopaedia or dictionary:** Author of entry. "Title of entry." *Title of reference book*. (Edition number). Place of publication: Publisher, Year of publication: volume, pages.

Aarab, Rachib. "Islam". *Enciclopèdia de Barcelona*. Barcelona: Enciclopèdia Catalana, 2006: III, 94-95.

- **A periodical (newspaper or journal):** Author last name, first name. "Article title". *Title of periodical*, Date of periodical (or, if a journal, volume number, followed by year in parentheses): Pages.

Raxhon, Philippe. "Décryptage d'un manifeste d'historiens". *La Libre Belgique*, 25 January 2006: 30.

- **A scientific article** Author last name, first name. "Article title". *Title of publication*, number (year of publication): pages.

Catalán, Diego. "La historiografía en verso y en prosa de Alfonso XI a la luz de nuevos textos. III: Prioridad de la Crónica respecto a la Gran Crónica". *Anuario de Estudios Medievales*, 2 (1965): 257-299.

- **A website:** Author of webpage. "Article Title." *Title of webpage*, Date of publication, Institution associated with (if not cited earlier). Date of retrieval <url>.

Tambareau, Caroline. "Pierre Nora: la mémoire divise, l'histoire réunit". *Les Clionautes*. 16 October 2005, Centre de Ressources Informatiques 74. 10 August 2006 <[www.clionautes.org/spi.phparticle872](http://www.clionautes.org/spi.phparticle872)>.

- **Unpublished documents or manuscripts:** Name of archive or library. Section. Series. Subseries, bundle or folder, number of sheet r-v or parchment. If the archive or library is cited more than once, this will be indicated by the habitual abbreviations used in the centre referred to and the author should write the meaning of the abbreviations used in the first note in the article.

AHN. Instituciones Eclesiásticas. Clero regular. Premostratenses. Bellpuig de les Avellaness, 1, parchemin 1.



BnF. Bibliothèque de l'Arsenal. Manuscrits latins, Ms.1, f. 1r.

AMC. LLAA. leg. 81, exp. 1, ff. 1v-2r.

1. When a work cited in a footnote is repeated, it can be abbreviated with the author and the beginning of the title, followed by an ellipsis and the corresponding page(s):

Leroy, Beatrice. "Les juifs convertis...": 367.